

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
September 14, 2015**

The Field Local School District Board of Education held its Regular Meeting on Monday, September 14, 2015 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Jennifer Pohlod-Yes, Randy Porter-Yes, Larry Stewart-Yes, Laura May-Yes
Student Representative-Melissa Pedulla-Yes

Member Calcei moved, seconded by Member Porter that the Field Local Board of Education approve the minutes from the August 10, 2015 regular meeting. **15-0058**

Roll Call: Calcei-Yes, Porter-Yes, Pohlod-Yes, Stewart-Yes, May-Yes.

President declared the motion carried

Board President May - Amended the agenda to reference the addition of the MS Principal Fund under Treasurer Items #3 and Treasurers Agenda Item #2

Member Stewart moved, seconded by Member Pohlod that the Field Local Board of Education adopt the following agenda for the September 14, 2015 regular meeting. **15-0059**

Roll Call: Stewart-Yes, Pohlod-Yes, Calcei-Yes, Porter-Yes, May-Yes.

President declared the motion carried

Student Representative Report - Melissa Pedulla commented of the following: The start of the school year is going well. The students really enjoyed the teachers putting up decorations welcoming the students back to school and enjoyed having them stand outside as they walked in/ The football team is doing well so far/ Most of the scheduling issues have been resolved.

Superintendent's Report - Mr. Heflinger commented on the following: The girls tennis team is having an incredible season with a record of 13 -1 and are going for the league title this Wednesday/ Personally appointed to the Legislative Committee for BASA which will enable us to have insight on what legislative issues are pending and what lobby efforts are going on/ Addressed the reason for the recommendation of moving back to a 4.0 grading scale and moving to a Cum Laude system which will create a culture of achievement.

Board President May - Commented on Field's teacher of the year Mrs. Cianchetti being nominated as Ohio Teacher of the Year and is one of four finalists/ Questioned if substitutes could be trained on the new ALICE procedures.

Brief Discussion - On the district moving to One School Resource Officer due to financial reasons related to both Brimfield and Suffield townships.

Recognition of Visitors – N/A

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Calcei moved, seconded by Member Pohlod that the Field Local Board of Education approve the consent agenda as presented. 15-0060

Roll Call: Calcei-Yes, Pohlod-Yes, Porter-Yes, Stewart-Yes, May-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ/approve the following:
 1. Jodi Sollers, Classified Substitute Worker for the 2015-2016 school year.
 2. Shelley Kirk, Classified Substitute Worker for the 2015-2016 school year.
 3. Nathaniel Michel, Classified Substitute Worker for the 2015-2016 school year.
 4. Terrie Redman, Classified Substitute Worker for the 2015-2016 school year.
 5. Erica Routt, Classified Substitute Worker for the 2015-2016 school year.
 6. Patricia Holloway, Classified Substitute Worker for the 2015-2016 school year.
 7. Holly Zehnder, Classified Substitute Worker for the 2015-2016 school year.
 8. Michelle Coury, Paraprofessional-High School, 5.5 hours effective September 14, 2015.
Rate of pay per OAPSE Negotiated Agreement.
 9. Richard Noga, Bus Driver-Bus #12 effective August 26, 2015. Rate of pay per

OAPSE Negotiated Agreement.

10. Certified Substitute Teachers for the 2015-2016 school year (**Exhibit S-1**).
11. Amy Schroeder, Certified Teacher (Suffield Elementary) effective August 24, 2015.
Rate of pay per FLTA Negotiated Agreement (**Exhibit S-2**).
12. Lora Sickle, Intervention Specialist (Suffield Elementary-part time) effective September 1, 2015. Rate of pay per FLTA Negotiated Agreement (**Exhibit S-2**).
13. Elizabeth McHenry, Certified Teacher (Middle School) effective August 24, 2015.
Rate of pay per FLTA Negotiated Agreement (**Exhibit S-2**).
14. Susan Noga, Bus Aide, 5 hours, effective September 15, 2015. Rate of pay per OAPSE Negotiated Agreement.
15. Rhett Gable, Classified Substitute Worker for the 2015-2016 school year.
16. Howard Coles, 5.5 hour Custodian at High School effective September 15, 2015.
Rate of pay per OAPSE Negotiated Agreement.
17. Erin Barbetta, 4.5 hour In School Suspension/Detention Monitor at High School effective September 15, 2015. Rate of pay per OAPSE Negotiated Agreement.
18. Laura Hunt, 4.5 hour Cafeteria Worker at Suffield effective September 15, 2015.
Rate of pay per OAPSE Negotiated Agreement.
19. Danyel Bright, 4.5 hour Cafeteria Worker at Brimfield effective September 15, 2015.
Rate of pay per OAPSE Negotiated Agreement.
20. Summer Transition Back to School instructors for the 2015-2016 school year. Rate of pay is \$25.00 per hour.

*Carrie Adamo
Patricia Conkle*

Shannon Jones

21. Employ the following certified teachers as Home Instructors for the 2015-2016 school year:

*Shannon Jones
Caitlin Bayda
Brittany Campbell
Terri Gempel*

*Elise Miller
Margaret Bergman
Barb Marcello
Jill Stefaniak*

22. Athletic ticket takers for the 2015-2016 school year as follows:

*Myrlena Burton
Jennifer Evans
Gail Musser
Lori Grund
Carolyn Evans*

*Kim Burke
Judy Cooper
Gary Maupin
Brenda Richmond*

- **Supplemental Contracts - The Superintendent recommends that the Field Local Board of Education employ the following (Exhibit S-6).**

1. Caitlyn Bayda, 8th grade Volleyball Coach.
2. Charles Collins, HS Band Concert Advisor.
3. Denise Soulsby, MS Band Concert Advisor.

4. Jill Stefaniak, Special Education Department Head.
5. Susan Vitko, High School Math Department Head.
6. Victoria Dahl, High School Social Studies Department Head.
7. Danielle Underwood, High School Science Department Head.
8. Bonnie Schuck, High School Student Council Department Advisor.
9. Victoria Dahl, Teenage Institute Advisor.
10. Jason Scherer, Freshman/Asst. Football Coach.
11. Becky Scott, Varsity Asst. Cross Country Coach.
12. Brett Koch, Freshman/Asst. Football Coach (50%).

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position has accepted. The position has been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

13. Tabitha Murray, 7th Grade Volleyball Coach.
14. Tim Mosher, Varsity Asst. Football Coach.
15. Shelby Waters, Asst. Director of Percussion.
16. Bria Bennett, Asst. Director of Color Guard.
17. Larry Peters, Freshman/Asst. Football Coach (50%).

• **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:

1. Shelley Kirk, Bus Driver, effective August 23, 2015.
2. Jason Hamric, District Tutor, effective September 11, 2015.
3. Chris Lemmo, 8th Grade Girls Basketball Coach, effective July 7, 2015.

• **Resignations/Transfers** - The Superintendent recommends that the Field Local Board of Education approve the transfer(s) of the following:

1. Shawn Walker will resign his 5.5 hour High School Custodian position to transfer to 8 hour Custodian at Suffield Elementary effective September 1, 2015.
2. Rebecca Basar will resign from Bus #5 and transfer to Bus #7 effective August 25, 2015.
3. Dawn Davis will resign from 4.5 hour cafeteria worker-Brimfield and transfer to 4.5 hour cafeteria position (different job duties) effective August 26, 2015.
4. Nancy Weaver will resign from 4.5 hour cafeteria worker-High School and transfer to 4.5 hour cafeteria position at Suffield Elementary effective August 26, 2015.
5. Laura Eveleth will resign from 5.5 hour Paraprofessional position at High School to transfer to 5.5 hour Paraprofessional position at Brimfield effective September 14, 2015.

• **Volunteers** – The Superintendent recommends that the Field Local Board of Education approve the following athletic volunteer:

Terry Kettering, Football.

• **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into vendor contract(s) with the following:

1. Summit County Educational Service Center, up to 35 days of Gifted Services at \$500.00 per day not to exceed \$17,500.00 for the 2015-2016 school year (**Exhibit S-3**).
2. Children's Advantage, up to 6 hours per week of subsidized school-based consultation services for students. These hours are subsidized through the Portage County Mental Health & Recovery Board for no fee (**Exhibit S-4**).

• **Resolution** – The Superintendent recommends that the Field Local Board of Education approve the addendum to the School Resource Officer Agreement reducing the number of School Resource Officers to one (1) commencing on August 25, 2015 and ending August 25, 2016 (**Exhibit S-5**).

• **Resolution** – The Superintendent recommends that the Field Local Board of Education approve the reduction of the busing guidelines to one (1) mile for transportation of students in grades K-8 and no transportation for grades 9-12 effective with the 2015-2016 school year.

• **Bus Routes**–The Superintendent recommends that the Field Local Board of Education approve the bus routes for the 2015-2016 school year.

• **Inventory** – The Treasurer recommends that the Field Local Board of Education approve scrapping and/or auctioning of the following:

Bus #1	1990 inter/bluebird spec. ed auto dt360 lift needs towed cap 30
Bus #2	1992 inter/Thomas dt360 auto cap 71
Bus #10	1996 inter/Thomas dt466 auto cap65
Bus #15	1996 inter/carp dt466 auto cap65
Bus #18	1995 inter/carp dt466 auto cap65
Bus #20	1990 inter/carp 7.3 5sp cap65
Bus #27	1993 inter/carp dt360 cap65
Bus #4	1993 inter/carp dt360 cap 71 needs towed

• **District Policy/By Laws** - The Superintendent recommends that the Field Local Board of Education conduct the final reading and adopt the following Policies:

** policy number – indicates change to language from originals presented June 30, 2015.*

Chapter IV Instructional Personnel

- *4.00 Professional Staff Positions, Recruiting and Employment
- *4.01 Employment of Substitute Teaching Staff
- *4.02 Student Teachers Policy
- *4.03 Evaluation of Teachers

Chapter V Classified Personnel

- *5.00 Employment of Classified Personnel
- *5.01 Employment of Substitutes
- *5.02 Evaluation of Support Staff (Non-Union)
- *5.03 Support Staff Hours and Overtime (Non-Union)
- *5.04 Vacations and Holidays (Non-Union)

Chapter VI Pupil Personnel

- *6.13 Grading Systems [MANDATORY]
- *6.14 Class Rank, Valedictorian, Graduation Honors Guidelines
- *6.15 Graduation / Diploma Requirements Diploma Deferral [MANDATORY]

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:
 1. Financial and investment reports for the period ending July 31, 2015.
 2. Fund-Class of 2019 (200-9259) along with the associated revenue and expenditure account.
 3. The Purpose and Goals Statement for the 2015-2016 school year as presented with the exception of Brimfield, Suffield and Middle School 018 Principal Funds (**Exhibit T-1**).
 4. Annual Appropriations Measure at the fund level for FY2016 (**Exhibit T-2**).
- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):
 1. Brimfield PTA to Brimfield Elementary, EPSON projector-\$429.00.
 2. Kula Foundation to Suffield Elementary-\$27.68.

Treasurer Agenda

Member Porter moved, seconded by Member May that the Field Local Board of Education make a non-appointment for the delegate and a non-appointment for the alternate 15-0061

to the Ohio School Boards 2015 Annual Business Meeting.

Roll Call: Porter-Yes, May-Yes, Calcei-Yes, Pohlod-Yes, Stewart-Yes.

President declared the motion carried

Member Porter moved, seconded by Member Calcei that the Field Local Board of **15-0062** Education approve the Purpose and Goals Statement for Brimfield, Suffield and Middle School 018 Principal Funds for the 2015-2016 school year as presented.

Roll Call: Porter-Yes, Calcei-Yes, Pohlod-Yes, Stewart-Yes, May-Abstain.

President declared the motion carried

Informational Items

1. Correction to ESL Tutor contract for Jason Hamric. Title corrected to read *Limited Contract for Tutor*.

- The following degree changes will be effective with the 2015-2016 school year:

Samantha Wilson	B	to	B+15
Katelyn Koppelberger	B+15	to	B+30
Krystal Flory	B+15	to	B+30
Denise Palmison	M	to	M+15
Laci McIntyre	M	to	M+15
Chasity Dempsey	B+15	to	B+30
Theresa Cianchetti	M	to	M+15
Christina Kruse	M+15	to	M+30
Clark Bookman	B+15	to	B+30
Elizabeth Goodwill	M+15	to	M+30
Beth Dyer	M+30	to	M+45
George Wetzell	M+15	to	M+30
Mary Adelman	B+15	to	B+30
Melissa Reagan	M	to	M+15

- *Classified transfer* for the 2015-2016 school year (due to RIF/bumping):

Lorain Graves to Suffield Elementary (Playground Aide).

- Correction to the summer Transition Back to School Tutors for the 2015-2016 school year. Rate of pay should be \$25.00 to reflect new FLTA Negotiated Agreement.

Amanda Karpinecz	Jill Stefaniak
Laci McIntyre	Elise Miller
Carrie Shannon	

There being no further business to come before the Field Local Board of Education
Member Stewart moved, seconded by Member Calcei to adjourn the September 14, 2015
regular meeting.

15-0063


Roll Call: Stewart-Yes, Calcei-Yes, Pohlod-Yes, Porter-Yes, May-Yes. .

President declared the motion carried

The meeting was adjourned at 7:21 P.M.



Laura May, President



Attest: Todd Carpenter, Treasurer